

Fees under User Choice

Fees and charges paid will depend on the student's eligibility for funding through the User Choice Program in Queensland.

Additional government charges may apply to courses which encompass Licencing requirements. A resources fee of \$44 (including GST) may apply if a replacement Training Record Book is requested. A certificate replacement fee of \$55 (including GST) may apply if a replacement is requested. The student will be required to pay the administrative fee of \$33 (inc GST) for a card only replacement.

Under the User Choice program, Dickens Assessment and Training Services are required to collect Student Contribution Fees from the apprentice/trainee as a participant's contribution towards training. The Student Contribution Fees are charged at the rate of \$1.60 per nominal hour and renewed yearly (and any increase is often implemented from 1 January each year). Payment is based on the funded hours as supplied by your State Training Authority. There are some categories for exemption of these fees. If you fall into any of the exemption categories listed below, please advise us immediately.

DATS may seek additional charges from the employer. Any additional charges will be negotiated up-front and disclosed to the employer prior to the apprentice's or trainee's enrolment.

Below is a full list for the cost of each unit of competency under the Certificate III in Civil construction Plant Operations:

Successful completion of twenty (20) units of competency made up of:

- fifteen (15) core units of competency, and
- five (5) elective units of which:
 - at least one (1) must be chosen from group A,
 - at least two (2) must be chosen from Group B,
 - no more than two (2) may be chosen from Group C,
 - no more than one (1) may be chosen elsewhere within this this training package, or from another endorsed training package, or from an accredited course

OR

- at least two (2) must be chosen from group A,
- a further three (3) may be chosen from group A, B, or C,
- no more than one (1) may be chosen elsewhere within this this training package, or from another endorsed training package, or from an accredited course

All elective units selected from outside this qualification must reflect current occupational and learning outcomes of this AQF qualification level.

Unit Code	Unit Title	Hrs	Total
Core units			
RIIBEF201E	Plan and organise work	20	\$32.00
RIICCM201E	Carry out measurements and calculations	20	\$32.00
RIICCM202E	Identify, locate and protect underground services	30	\$48.00
RIICCM203E	Read and interpret plans and specifications	40	\$64.00
RIICCM205F	Carry out manual excavation	8	\$12.80
RIICCM206E	Support plant operations	8	\$12.80
RIICCM207E	Spread and compact materials manually	12	\$19.20
RIICCM208E	Carry out basic levelling	16	\$25.60

RIICOM201E	Communicate in the workplace	20	\$32.00
RIIRIS301E	Apply risk management processes	40	\$64.00
RIIWHS201E	Work safely and follow WHS policies and procedures	20	\$32.00
	Handle resources and infrastructure materials and safely		
RIISAM201E	dispose of non-toxic materials	16	\$25.60
RIISAM203E	Use hand and power tools	80	\$128.00
RIISAM204E	Operate small plant and equipment	20	\$32.00
RIIWMG203E	Drain and dewater civil construction site	20	\$32.00
	Total amount payable for Core units		\$528

Electives Five (5) units only

Group A electives

RIIMPO318F	Conduct civil construction skid steer loader operations	60	\$128.00
RIIMPO319E	Conduct backhoe/loader operations	200	\$320.00
RIIMPO320F	Conduct civil construction excavator operations	200	\$320.00
	Conduct civil construction wheeled front end loader		
RIIMPO321F	operations	160	\$256.00
RIIMPO323E	Conduct civil construction dozer operations	240	\$384.00
RIIMPO324F	Conduct civil construction grader operations	240	\$384.00
RIIMPO325E	Conduct civil construction scraper operations	160	\$256.00
RIIMPO337E	Conduct articulated haul truck operations	40	\$64.00

Group B electives

RIIMPO315E	Conduct tractor operations	60	\$96.00
RIIMPO316E	Conduct self-propelled compactor operations	40	\$64.00
RIIMPO317F	Conduct roller operations	80	\$128.00
RIIMPO326E	Conduct water vehicle operations	40	\$64.00
RIIVEH304E	Conduct tip truck operations	60	\$96.00

Group C electives

RIIHAN301E	Operate elevating work platform	40	\$64.00
RIIHAN308F	Load and unload plant	20	\$32.00
RIIRIS201D	Conduct local risk control	20	\$32.00

Categories for exemption of the Student Contribution Fees:

DATS can apply a partial exemption and must charge 40 percent of the fee for the following categories:

- The Student was or will be under 17 at the end of February in the year in which the Supplier provides training, and the participant is not at school and has not completed year 12;
- The Student holds a health care card or pensioner card issued under Commonwealth Law, or is the partner or a dependent of a person who holds a health care card or pensioner concession card, and is named on that card;
- The Student holds an official form under Commonwealth law that the participant, his or her partner or the person of whom the participant is dependent, is entitled to concessions under a health care card or pensioner concession card; or
- The Student is an Aboriginal or Torres Strait Islander person.

DATS may apply full exemption from the student contribution fee where the student falls into one or more of the following exemption categories:

- Where payment of the student contribution fee would cause extreme financial hardship. The fee waiver process should be in place at the time of the student's enrolment.
- Where the Queensland Government, as represented by the departmental officer responsible for the User Choice budget, advises in writing that fees are optional. On receipt of such advice, the SAS may choose not to collect the student contribution fee. In this circumstance, any decision by the SAS not to collect fees does not create a liability for the department. The SAS may not apply for reimbursement by the department of fee revenue foregone. Refer to the User Choice 2020-21 Qualification and Price List, as published on the department's website, for information on where fee exemptions are applicable.
- The SAS must apply full exemption from the student contribution fee where the student falls into one or more of the following exemption categories:
 - where credit transfer/national recognition has been applied to a unit of competency/module
 - the student is a school-based apprentice or trainee
 - the student is undertaking a qualification as part of the Skilling Queenslanders for Work – Work Skills Traineeship program.

Invoicing of Student Contribution Fees

DATS will issue an invoice to the nominated payer (apprentice, employer, or a third party) for recovery of Student contribution Fees at the following intervals:

- After completion of the RPL Session, Student contribution fees will be invoiced for successfully RPL'd Units of Competency
- Thereafter, Student Contribution Fees will be invoiced at commencement of Units of Competency for formal training.
- DATS has Direct Transfer, BPay and Credit Card facilities available.

Refund of Fees under User Choice

DATS will provide a full refund to the Student for any units of competency that have not yet commenced at the time of cancellation. Should the Student withdraw from a unit of competency once training and support services have commenced, a proportionate refund of the fees paid will be provided to the Student.

Applying for a Refund-Fee for Service

To apply for a refund, the Student or Employer must contact the office for a copy of our Withdraw/Refund Application Form. If the Student/Employer qualifies for a refund it will be direct deposited into the account recorded on the Withdraw/Refund Application Form within 14 days.